

About the Opportunity

University Controller's Office

NC State University (NC State) has approximately \$1.4 billion of spend per year and the University Controller's Office is tasked with ensuring the integrity of the University's Financial Accounting and Reporting System. The Controller's Office touches all aspects of Campus life from student refunds to financial reporting and is directly responsible for the following activities as they relate to the University's financial management:

- General accounting and financial ledger management
- Asset management
- Cash management and banking including (payment card industry oversight and merchant services)
- Payroll processing
- International Compensation and Taxation – vetting of non-resident alien transactions
- Payables (small and large purchases) and vendor management
- Travel reimbursements
- Non-student receivables and billing
- General cash receipts and wire requests
- Tax filings (990's, 1099's, 1042-S's, W-2's, 941's, and multi-state taxation)
- Financial reporting (CAFR and University Financial Statements), and audit liaison (with the Office of the State Auditor)
- Imprest accounts and auxiliaries
- Student and HR system integration to financials
- Both internal and campus-wide training
- Reconciliation of bank accounts and key General Ledger accounts
- UNC Business Process Administration
- Evaluation of Internal Controls
- NCAS Reconciliation

The Controller's Office goals are to advance NC State as a leader in fiscal accountability and responsibility, in the construction of unparalleled confidence with our stakeholders, in the building of strong partnerships with our campus community and peer groups, and in improvements in the University's financial systems and internal controls and the efficiency and effectiveness of business operations. We look to the present and toward the future with attention to collaborative efforts and with confidence in providing fiscal leadership, oversight, accounting, reporting, training and outreach services that exemplify the highest standards of quality, performance, and service. Having professional staff and managers with imagination, knowledge and people skills are paramount in a successful implementation of these goals.

