About the Opportunity

North Carolina State University (NC State) invites applications and nominations for the Union County Extension Director, NC Cooperative Extension. The County Extension Director is a member of the faculty of NC State and provides leadership in coordinating the efforts of the County Extension staff in developing an effective total County Extension education program.

Union County is seeking a dynamic individual to provide visionary leadership for a comprehensive Extension program to meet the needs of diverse segments of the population. Reporting to the South Central District Director and working closely with the County’s Executive Director of Community Services, the County Extension Director serves as the County Extension administrative leader with responsibilities for administration, public policy issues and community/leadership development. The County Extension Director is responsible for:

- Maintaining a strong, collaborative relationship in assisting staff in delivering educational programs with county government input and support;
- Meeting the needs of county citizens by networking and collaborating with local organizations, county departments, schools, town officials, area agencies, and University and Extension personnel;
- Coordinating staff development, training and maintaining the Affirmative Action Plan of North Carolina Cooperative Extension;
- Organizing and allocating resources, marketing the Extension program, preparing budgets, maintaining administrative relationships, interpreting and communicating policy, teaching, evaluating, and reporting in the assigned county;
- Supervising the Union County Extension staff of 12, the Union County Urban Forester, and the Events Coordinator for the Union County Agricultural Center; and
- Conducting interviews, providing salary recommendations, making final hiring decisions, monitoring and assigning work, counseling and disciplining employees under direct supervision, developing work plans and conducting performance appraisals for permanent employees.

Qualifications

Candidates must possess a Master’s degree from an accredited institution in a field related to Extension/educational programming and/or administration. Administrative and supervisory experience with human resource development, fiscal resource management, and external relations is strongly preferred. In addition to the education requirement, candidates must have a minimum of three years of service with Cooperative Extension or work experience at a university or in community outreach. Internal candidates must hold, or be eligible to hold, an appointment at the level of Associate Extension Agent or higher. External candidates must be eligible to hold an appointment at the level of Associate Extension Agent. Candidates must also possess educational leadership, strong work ethic, a sense of responsibility, a high degree of objectivity, excellent oral and written communication skills, and the ability to work collaboratively with staff, volunteers, community leaders, and county officials.

Search Specifics

The Nominating Committee invites applications to be submitted online at https://jobs.ncsu.edu (position #SC-00060121-1117). Applications should include a resume, letter of interest summarizing qualifications, and the names and contact information of three professional references. Inquiries may be directed to Justin Lang, Director, Executive Search Services at jdlang2@ncsu.edu or (919) 513-1963. For more information, please visit: North Carolina State University home page (https://www.ncsu.edu), NC State Extension (https://www.ces.ncsu.edu/), and Union County, NC (http://www.unioncountync.gov/).
About NC State

NC State was founded with a purpose: to create economic, societal, and intellectual prosperity for the people of North Carolina and the country. We began as a land-grant institution teaching the agricultural and mechanical arts. Today NC State is a pre-eminent research and teaching leader that excels in agriculture, science, technology, engineering, math, design, humanities and social sciences, textiles and veterinary medicine. NC State students, faculty, and staff take problems in hand and work with industry, government, and nonprofit partners to solve them.

Our 34,000-plus students apply what they learn in the real world by conducting research, working in internships and co-ops, and performing acts of world-changing service. That experiential education ensures they graduate ready to lead the workforce, confident in the knowledge that NC State consistently rates as one of the best values in higher education.

Whether it's Princeton Review ranking NC State among the nation's best values for universities or one of 81 nationwide “Colleges with a Conscience,” NC State has many reasons to be proud. And Princeton Review is not alone. Kiplinger’s Personal Finance ranked NC State University 12th and U.S. News & World Report ranked the university among the top 10 best values in public higher education.

About Union County

Established in 1842, Union County is the fastest growing county in North Carolina. Situated just southeast of the City of Charlotte, Union County offers a unique combination of rural county living in close proximity to the largest city in the state. Agriculture, business and commercial development are the primary factors that contribute to Union County’s economic growth. Situated in the Southern Piedmont area, the population is approximately 230,000 within a land mass of 640 square miles.

The area offers the beauty of four seasons, along with moderate weather that makes the county a very attractive area in which to live, work and raise a family. Excellent schools and high-quality healthcare, coupled with the county’s convenient location between the Great Smoky Mountains and the pristine Carolina beaches, continue to attract individuals and business to this fast-growing area.

Union County consists of 14 municipalities, each with its own distinctive character. Monroe is the charming Southern county seat with an 1886 Victorian Italianate courthouse and quaint downtown surrounded by stately homes and tree-lined streets. Monroe’s downtown is home to city and county government, a thriving legal community, specialty shops, and restaurants. Union County is characterized by its expansive land, a CSX main rail line, the Charlotte-Monroe Executive Airport, and easy access to the interstate highway system and Charlotte-Douglas Airport.

Recreational activities abound in Union County. Athletic organizations throughout the county offer activities for children and adults alike. With three public golf courses, five semi-private golf clubs, and three private country clubs, golfers have a vast selection of top quality courses to choose from. Cane Creek Park is the county’s largest recreation facility, with 1,050 acres of land surrounding a 350-acre trophy bass lake. Due to its close proximity to Greater Charlotte, there are a host of additional recreational and cultural activities available for Union County residents.
NC State University is an equal opportunity and affirmative action employer. All qualified applicants will receive consideration for employment without regard to race, color, national origin, religion, sex, age, veteran status, or disability. In addition, NC State University welcomes all persons without regard to sexual orientation. The University welcomes the opportunity to work with candidates to identify suitable employment opportunities for spouses or partners.