



Job Prospectus for the Senior Vice Provost, Enrollment Management and Services

NC State University

Raleigh, NC | Winter 2021

Enrollment Management and Services

The [Division of Enrollment Management and Services](#) (EMAS) is dedicated to successfully recruiting, retaining, supporting and graduating students as efficiently and effectively as possible in alignment with the goals set forth by the university's strategic plan. EMAS seeks to attract and enroll a highly diverse class of new and continuing students with outstanding ability and potential to address challenges and opportunities presented by a rapidly changing society.

The mission of the division is to provide critical services to students, parents and visitors to NC State University throughout the student lifecycle, from identifying prospective students through graduation and beyond. EMAS offices and units are at the intersection of vital academic services that can positively impact student outcomes, reduce time to degree, promote awareness of NC State's brand beyond North Carolina, and improve institutional effectiveness. EMAS utilizes a collaborative and integrated approach to student success, pursuing organizational excellence, and creating strategic partnerships to engage our community both locally and globally.

EMAS is comprised of undergraduate admissions, scholarships and financial aid, registration and records, enrollment systems and operations, communications, marketing and outreach, Community College Collaboration (C3), Goodnight Scholars Program, summer sessions, parents and families services, E. Carroll Joyner Visitor and Transfer Center, Student Services Center and pre-college programs. The division has more than 100 full-time employees supporting all aspects of enrollment, and more than 100 student University Ambassadors helping to fulfill the mission of EMAS.

EMAS has an annual budget of \$7.3 million, with responsibility for committing and disbursing in excess of \$300 million in need- and merit-based financial aid.

The Opportunity

NC State invites applications and nominations for the position of senior vice provost for Enrollment Management and Services. The university seeks a creative, innovative, student success-focused thought leader committed to the recruitment, enrollment and retention of a high-caliber, diverse student population through graduation and beyond.

The Position

The senior vice provost reports directly to the executive vice chancellor and provost and is responsible for the following:

- Directing and providing strong leadership, strategic direction and fiscal oversight for the various units within EMAS;
- Promoting an interculturally competent, culturally responsive and inclusive campus environment, with a strong commitment to recruiting and retaining diverse staff within the unit;
- Serving as co-chair of the Enrollment Planning Committee and serving as a member of the senior leadership team for the executive vice chancellor and provost, facilitating the development of new student enrollment targets;
- Creating and implementing innovative student success initiatives to address the varying needs of a diverse student body;
- Providing leadership and facilitating the review/development of academic policies impacting enrollment management objectives;
- Directing EMAS long-range planning including facilities and budget;
- Facilitating the implementation of university strategic planning objectives;
- Collaborating and fostering relationships with colleges and internal partners such as the Office of Information Technology, Office of Finance and Administration, Distance Education and Learning Technology Applications,

Division of Academic and Student Affairs, Institutional Strategy and Analysis, Office for Institutional Equity and Diversity, Office for Global Engagement and other campus units;

- Acting as NC State’s representative to the University of North Carolina System regarding enrollment management; and
- Cultivating partnerships with the North Carolina Community College System and its constituent institutions and other external partners.

Qualifications

The successful candidate will possess most, if not all, of the following qualities or experience:

- Ability to play a key role in university leadership, advocating for the unit and forging advantageous and strategic connections across the university.
- Demonstrated leadership in recruiting students of all dimensions of diversity with a proven track record of successfully attracting and retaining qualified students to a four-year research-intensive institution;
- A proven record of success in setting priorities, allocating resources and achieving specific goals;
- Outstanding communication skills, including interpersonal, written, verbal, presentation and listening capabilities;
- Ability to function in a complex, high-demand environment, balancing and executing internal and external responsibilities;
- In-depth experience in enterprise system software, enrollment management systems, and data-driven analyses of enrollment information for decision-making;
- A minimum of ten years experience in higher education is required; and
- Preference will be given to candidates with a doctoral degree.

How to Apply

Inquiries, nominations and applications are invited and may be directed to Justin Lang, director, NC State Executive Search Services, at (919) 513-1963 or jdlang2@ncsu.edu.

Confidential review of applications will begin in January, and will continue until the position is filled. Candidates should provide a resume or curriculum vitae, cover letter, and the names and contact information of three references. References will not be contacted without prior knowledge and approval of candidates. These materials may be submitted online at <https://jobs.ncsu.edu/> (position #00001625).



About NC State

At NC State, we create prosperity for North Carolina and the nation. We value diversity, equity, inclusion and justice. We began as a land-grant institution grounded in agriculture and engineering. Today, we're a pre-eminent research enterprise that excels across disciplines.

NC State is a powerhouse in science, technology, engineering and math. We lead in agriculture, education, textiles, business and natural resources management. We're at the forefront of teaching and research in design, the humanities and the social sciences. And we're home to one of the world's best colleges of veterinary medicine.

Our more than 35,000 undergraduate and graduate students learn by doing. They pursue original research and start new companies. They forge connections with top employers and serve communities local and global. Through it all, they enjoy an outstanding return on investment.

Whether it's [Princeton Review](#) ranking NC State among the nation's best values for universities, Money magazine naming it the No. 1 best college for your money in North Carolina, or [U.S. News & World Report](#) ranking NC State No. 6 among the best values in public higher education, the university has many reasons to be proud.

Each year, NC State adds [\\$6.5 billion to the statewide economy](#), equivalent to creating more than 90,000 new jobs. That represents a significant return on investment for the citizens of North Carolina in the form of research advances, innovative technologies, successful companies, skilled graduates and new jobs waiting for them.

Our 9,000 faculty and staff are world leaders in their fields, bridging the divides between academic disciplines and training high-caliber students to meet tomorrow's challenges. Together, they forge [powerful partnerships](#) with government, industry, nonprofits and academia to remake our world for the better. We expect everyone to give of their talents, skills, time and effort to make NC State an environment of inclusive excellence for all.

About Raleigh and North Carolina

North Carolina's rapid growth makes the state a diversity leader and top spot for young professionals and families. Raleigh reflects statewide growth as a city on the rise:

- No.2 among the best big cities to live in ([Money](#), 2018)
- No. 2 among the best places for business and careers ([Forbes](#), 2018)
- One of America's top 10 recession-resistant cities ([Smartasset](#), 2020)
- Among the top 10 "Best Cities to Move to Right Now" ([Curbed](#), 2020)
- No. 2 among family friendly cities ([Homes.com](#), 2019)

With Durham and Chapel Hill, the capital city anchors the Research Triangle, a national hotspot for high-tech enterprise. The region's top companies — including IBM, Cisco Systems, SAS Institute, Biogen Idec and GlaxoSmithKline — rank among the country's best employers. NC State also maintains strong agricultural partnerships with Bayer, BASF and Syngenta, companies that lead the way in hiring new NC State graduates.

Celebrating its 133rd year in 2020, NC State continues to make its founding purpose a reality. Every day our career-ready graduates and world-leading faculty make the fruits of learning, discovery and engagement available to people across the state, throughout the nation and around the world.



NC STATE

NC State provides equal opportunity and affirmative action efforts, and the university prohibits all forms of unlawful discrimination, harassment and retaliation that are based upon a person's race, color, religion, sex (including pregnancy), national origin, age (40 or older), disability, gender identity, genetic information, sexual orientation or veteran status.