

**Associate Dean and Director of Academic Programs  
College of Agriculture and Life Sciences (CALs)**

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The College of Agriculture and Life Sciences (CALs) Academic Programs Office is responsible for managing and guiding all aspects of the student academic experience, from student recruiting and first year experience management, curriculum development, career services, distance education, honors programs, scholarships, and IT support around course delivery. The Academic Programs Office includes Career Services, the Agricultural Institute and the College of Agriculture and Life Sciences Office of Diversity, Equity, and Inclusion, and the CALs Wellness Programs, including the Embedded Counselor.

**The Position**

The CALs Associate Dean & Director position is responsible for implementing important strategies that support the Academic Programs Office and College, including student recruitment, student enrollment, student access programs, student success programs (high impact practice programs and remediation efforts), and enhancing the overall student experience.

The position is also responsible for coordination of program efforts with the Associate Dean for Research, the Associate Dean for Extension, Department Heads, and faculty.

Specific areas of responsibility include and are not limited to the following:

- Manage the Academic Programs Budget;
- Participate in faculty recruitment and retention, faculty salary adjustment processes, and tenure and promotion decisions;
- Lead a team that directs student support services, undergraduate and graduate curriculum development, the Agricultural Institute, recruitment and retention of a varied student population, expansion of distance learning programs and community college linkages, and oversight of the Agricultural Institute;
- Interact closely with the College's Alumni Society and with outside constituencies;

- Provide oversight of the dual degree Jefferson Scholars Program, support of student academic advising, student clubs, organizations, honors programs, scholarship awards and college-level career service activities; and
- Continuously position the college for academic excellence through academic program outcome assessments.

## Qualifications

The candidate must have earned a doctoral degree, experience in teaching at the college level, and a strong record of scholarship and commitment within the academic programs arena. The candidate must also hold rank as a tenured professor at NC State University. **(This position is for current NC State University employees only.)**

Other qualifications for this position include, and are not limited to the following:

- The candidate must understand the land-grant university system and support the essential relationships of academic programs with research and extension;
- The candidate will be expected to model and foster an environment that is welcoming to all groups; and
- The candidate must have demonstrated success leading, implementing, and collaborating on student success programs and initiatives supporting the holistic development of students.

## Preferred Qualifications

Degrees in a discipline related to agriculture of the life sciences, and experience in Academic Administration (ex. Head, DUP, DGP).

## How to Apply

Inquiries and nominations are invited and may be directed to: A. Richard Bonanno, Chair, and Vice Provost of Outreach and Engagement, at [abonann@ncsu.edu](mailto:abonann@ncsu.edu)

Confidential review of applications will begin in December of 2023 and will continue until the position is filled. Candidates should provide a resume or curriculum vitae, cover letter, and the names and contact information of three (3) references. References will not be contacted without prior knowledge and approval of candidates. These materials may be submitted online at [jobs.ncsu.edu](https://jobs.ncsu.edu) (position # 00000025).